

Minutes of Regular Meeting, June 9, 2014

The Town Council of the Town of Warren met Monday, August 11, at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Barb Trosper, Ethan Stivers, Julia Glessner; Clerk-Treasurer, Marilyn Morrison; Employees, Dennis Spitler, Lee Poulson. Others.

President Glessner called the meeting to order at 5:30 pm. Shad Paul, Huntington County Department of Community Development, opened a Public Hearing regarding the condemnation of the property at 714 Railroad Street. Paul outlined and submitted documentation that procedures had been completed and the next step would be the Town Council approving the notice and accepting the responsibility for demolition. Following discussion, Glessner moved, seconded by Trosper to approve the order. The motion was approved unanimously. Demolition of the property at Third and Nancy and the property on Railroad Street will now be advertised and scheduled.

Scout Master Steve Jackson submitted a proposed project for installation of a stepped walkway from the Scout Cabin to the River Bank. Following discussion, the project was approved by consensus with Poulson to order the stone needed.

Mary Benson requested that signage be placed on Twelfth Street due to increased traffic in the area due to Dollar General. Town Marshal Spitler recommended that it was not necessary for a speed limit sign but that a curve sign could be placed at the intersection of Twelfth and Campbell. Council concurred with the recommendation. Benson also requested that the Town Council do something about the bridge on the path to Salomonie School that passes over Twig Creek as it has collapsed. She was instructed to proceed through the School System as the bridge and the path are on property owned by Huntington County Community Schools and that the Town has no responsibility in the matter.

Mark Mussman, Director of Huntington County Community Development, submitted on behalf of the Huntington County Commissioners and the Department, a proposal that the Town of Warren, as well as the other Huntington County Towns, each contribute toward the operation of that department with an annual fee. Currently no fee is in place as the Department is a County Department. Warren's anticipated amount would be \$7,000 based on a formula. Citing budgetary matters and the need for discussion of concerns about such a request, Town Council indicated that the matter would not be considered until development of the 2016 budget and following distribution of much more information by the county and that department. Mussman also stated that agreements for services from the DCD are also being developed and will need to be addressed by each of the Towns. Again, Town Council cited that concerns would need to be addressed before the document would be considered.

Reviewed was an email from Lindsey Goss, Director of Huntington County Emergency Management, requesting donation for purchase of a sandbagging machine for use in the County. Following discussion, Town Council declined to make a donation.

Resolution 2-2014, Loan from Electric Utility was submitted. Stivers moved, seconded by Glessner, to adopt the Resolution. The motion was approved unanimously. The General Fund loan is to spread the cost of Building Demolition over a five year period.

Council, by consensus, approved the 2014-2015 Tracker Factor for Electric Utility Billing which shows a decrease of approximately .01 per KW. The annual factor is an adjustment to billing based on the past twelve months of AEP fuel trackers.

Morrison reported the 2015 budget has been finalized and sent for publication. Also reported was that the recently installed computer update has been a challenge but the benefits of the new system, especially real time information, has been significant. Morrison also reported that software installation for radio read meters was not going well but that Keystone was addressing the issue.

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Poulson reported that a new metering system for Salamonie Mills is scheduled to be installed on Saturday, August 16<sup>th</sup> pending Council approval of overtime. The transfer will result in power interruption in the area for a short amount of time. Council concurred. Commonwealth Engineering has begun design work for paving of designated traveled alleys. No time table has been set for bidding of the project. The SR 5 Culvert Replacement is running behind schedule due to issues with water main relocation and weather. Actual work on the culvert box replacement should begin the week of August 18<sup>th</sup> and could last several weeks. Commonwealth Engineering is working with IDEM officials on whether another Wellhead Delineation Study will need to be done due to the proposed installation of a new well. Documentation is being developed to submit to IDEM citing reasons the action is not necessary. Cost would exceed \$20,000 for another study. Poulson submitted sewer mapping of an area along Main Street Extended and River Road that has been targeted as an area where sanitary sewer improvements are needed. IDEM has given the Town until November to correct the issue which was identified through smoke testing. An estimate of the cost will be available at the next meeting of Council. Two quotes were submitted for siding of a building at Tower Park near the entrance and pump house: Zeller Construction at \$8250 and Welch Construction at \$8990. As Poulson made no recommendation, Glessner moved, seconded by Stivers, to award the project to the lower bidder, Zeller Construction. Poulson reported he is still looking for a used dump truck and reviewing options. Poulson requested permission for he and one other employee to attend a workshop in Ft Wayne on September 18<sup>th</sup> and 19<sup>th</sup> for continuing education hours. Council concurred.

Poulson, as Fire Chief, requested permission to take the Rescue Truck to Markle on August 16<sup>th</sup> and to Andrews on the 23<sup>rd</sup> for demonstration purposes. Council concurred. He also reported that the new air packs are being used. Requests have been made for purchase of the outdated units. As the sale amount is not expected to be above \$1,000, Council, by consensus, approved the Fire Department handle the sale with proceeds to be receipted into its' equipment fund.

Marshal Spitler submitted a purchase agreement from Kelley Automotive in the amount of \$21,940 for the purchase of a 2014 Tahoe as previously approved by Town Council. Glessner moved, Trospen seconded, signing of the agreement. The motion was approved unanimously.

In Park business, Morrison reported that Mr. May, mason, provided information that the Veteran's Memorial at Tower Park is in need of restoration work. However, he did suggest rebuilding might be in order. Following discussion, it was determined that no decision would be made at the current time with one option discussed being asking the Warren Area Chamber of Commerce Park Committee if a memorial could be considered for that area. Another option would be to involve the community by naming a committee to discuss design and placement of a new memorial. All options remain on the table for further discussion.

The next meeting of Town Council is scheduled for Wednesday, September 10<sup>th</sup> and will include a public hearing on the proposed 2015 Municipal Budget.

General discussion was held.

There being no further business to discuss, the meeting was adjourned.

Submitted \_\_\_\_\_  
Marilyn Morrison

Clerk-  
Treasurer

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Town Council:

As \_\_\_\_\_ President  
Julia Glessner

As \_\_\_\_\_ Member  
Tracey Brown (absent)

As \_\_\_\_\_ Member  
Barb Trosper

As \_\_\_\_\_ Member  
Ethan Stivers