

Minutes of Regular Meeting, April 26, 2021

The Town Council of the Town of Warren met Monday, April 26, 2021 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Ethan Stivers, Carrie Miller, Steve Buzzard, Tavis Surfus: Clerk-Treasurer, Marilyn Morrison. Employees, Dennis Spitler, Ty Surfus: Others.

President Stivers opened the meeting at 6:00 PM.

Minutes of the Regular Meeting of April 12 were approved as submitted.

In reports and action:

- Brady Dwyer of Commonwealth Engineering will be developing the required INDOT ADA Plan for the Town. No schedule for completion as yet.
- Morrison submitted a summary of an April 14th State Board of Accounts Training in regard to the American Recovery Plan distribution procedure noting that the Town will receive one half of the monies this year and one half next year for an estimated total of \$250,000. Council must develop a plan before the monies can be spent. Additional training scheduled.
- Morrison reported that the Indiana State Revolving Loan for the Water Project had been closed on April 22nd without any problems. The first loan payment was made on that date. Payments to be made monthly as required by the Bond.
- Water Project – discussion was held on the bid process and subcontractors.
- No report from the April 22nd meeting of the Town's Steering Committee for the development of a Town Comprehensive Plan by Region 3A.
- Morrison reported that \$1625 had been recovered in outstanding utility bill payments from TRECS(Tax Refunds Exchange and Clearinghouse). Of that amount, forty percent will go to the attorney of record.
- Stivers moved, seconded by Buzzard to hire Connor Miller as Seasonal Employee for the summer. The motion was approved unanimously.
- Annual Fire Report has not been completed due to lack of information from Salamonie Township Trustee.
- Morrison reported the documents for re-establishment of a 0.0500 rate in the Cumulative Capital Fund from the current rate of .0419 had been submitted to the Indiana Department of Local Government Financing and had received preliminary approval. The rate would go into effect in the 2020, pay 2021, tax year.
- Discussion was held on a request for closure of an unimproved section of Washington Street running west of College Street. No final decision made pending planning being done by the Comprehensive Plan Committee in regard to potential use for the area.
- Miller moved, seconded by Surfus, to donate \$1000 to the Huntington County Sheriff's Department for a Canine Officer due to retirement of current Canine. Motion approved unanimously.
- Morrison reported the Salamonie Summer Festival Committee had revamped use of the downtown for the annual festival. A permit application to INDOT for closure of SR 5/Wayne Street will be filed for Friday night, July 2 at 5:00 PM until Saturday night, July 3rd, by 8:00 PM meaning the highway will be available for use after the fireworks on Saturday night. It will not be closed on Sunday.
- Miller reported on the Huntington County United Economic Development Meeting held recently citing that growth and development in the City and Towns and County had been discussed. Miller also related that there was potential for housing development in Warren area.
- The Accounts Payable Register was approved as submitted in the amount of \$176,652.67.
- Morrison reported a Department of Local Government Finance meeting had been held with a representative of the department on April 21st in regard to development of the 2022 Municipal Budget. New requirements and amended budget forms were reviewed. The budget must be approved by November. The next meeting will be in July.
- Morrison submitted the March Financial Report.

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- Sills, Utility Operations Manager, reviewed the monthly activity report. Council Members agreed that a three year contract for Generator Maintenance should be quoted. Also, by consensus, Council agreed to the sale of 200' of 4" unusable PVC at the price of \$2.50 per foot. Also by consensus, purchase of a tool box for one of the utility trucks in the amount of \$750 from W. A. Jones was approved.
- Tower Park – Lighting Upgrade
 - Quotes for LED Diamond Lights (48)

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| Energy Solutions | Lights | \$58,850.00 |
| | Labor and Equipment | \$30,800.00 |
 - Rex Collins Electric
 - Lights \$45,450.00
 - No additional labor or equipment costs as the lights would be installed as the poles are replaced for which Collins has already been contracted.

Miller moved, seconded by Stivers to accept the quote from Rex Collins Electric in the amount of \$45,450.00 with addition of \$3,725.00 to also replace pole and lights at Tennis Courts. Motion was approved unanimously

- Application has been made with the Indiana Department of Homeland Security for construction of a pavilion at Tower Park to replace the pavilion recently removed. Construction is anticipated in September.

The next Regular Meeting of Council is scheduled for May 10 at 6:00 PM.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President
Ethan Stivers

As _____ Member
Steve Buzzard

As _____ Member
Carrie Miller

As _____ Member
Tavis Surfus