

Minutes of Regular Meeting, January 10, 2022

The Town Council of the Town of Warren met Monday, January 10, 2022 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne St, in accordance with rules of Council and applicable law.

Those present were: Council Members, Steve Buzzard, Carrie Miller, Tavis Surfus, Michelle Schweikhardt; Clerk-Treasurer, Marilyn Morrison; Employees, Lee Poulson, Brian Sills, Dennis Spitler; Others.

Michelle Schweikhardt was given the Oath of Office by Clerk-Treasurer Morrison to serve on Town Council for a two year period to complete the term of Ethan Stivers who had resigned due to relocation out of state.

Vice President Buzzard opened the meeting at 6:00 pm and announced the reorganization of Council for 2022. Mille moved, seconded by Surfus, to appoint Buzzard as President. Motion approved unanimously. Buzzard moved, seconded by Surfus, to appoint Miller as Vice President. Motion approved unanimously. By consensus, the meeting schedule for 2022 remains as in place, second and fourth Mondays at 6:00 PM. Miller was reappointed to the County CEDIT Board and Buzzard appointed as Chamber of Commerce representative. Appointments to Redevelopment Commission remain with Council Members, Brian Warpup, and Tracey Brown to serve.

- Marshal Spitler reported that the ordered cleanup of the property located at 826 N Nancy had continued but had not been completed. Also noted was that the vehicles had been moved to another property owned by the same person at 701 E. Fifth. Council, by consensus, gave the owner until February 14th to complete cleanup of the Nancy Street Property. Further discussion will be held about the 701 Fifth Street situation.
- The owner of a property at 218 W. Third was present to update the renovation being done. Following discussion, Council, by consensus, lifted any order on the property and noted that no further reports would be necessary. The owner was commended for his work.
- Town Marshal Spitler reported that the situation at 934 N. Main had been addressed and the buildings appear to be secure. No further discussion at this time.
- Minutes of the meetings of the Regular Meeting of December 13, Executive Meeting of December 13, and Special Meeting of December 13 were approved as submitted.
- A citizen requested that a property at 131 E. Parkway be cleared of exterior clutter. Marshal Spitler will inspect.
- Matt Brinkman, District 3A, submitted the final draft of a Comprehensive Plan. The Plan will now be made available for public review on the Town's facebook page and web site with a survey available for comment. A public meeting is scheduled for February 28th at 6:00 pm for open discussion with the public before submission to the Plan Commission for final approval.
- Marshal Spitler submitted December Activity Report.
- Fire Chief Poulson submitted December Activity Report. There are currently twenty six members of the department. Also submitted for Council review was the Firemen Association Financial Report for 2021.
- Miller submitted a written report from Huntington County United Economic Development.
- Becky Souder, President of Historic Warren, an Indiana Mainstreet Group, updated past activities and outlined information regarding current projects. The group has been approved for inclusion in the 2022 Creating Places matching grant program which provides a match to local funds raised up to \$50,000. However, the match will not be given if \$50,000 is not raised. The promotion ends on March 8th with the funds to be used to complete Riverside Park improvements.
- Sills updated the Water Project stating that some line work was being done to run from Tower to Water Treatment Plant.
- By consensus, approval was given to approve Kleinpeter Consulting moving forward with an income survey which would be valid for four years in preparation for any Wastewater Grants which might be considered.

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- Miller moved, seconded by Buzzard, to approve payment to AIM (Accelerate Indiana Municipalities) of annual dues of \$1409. Motion approved unanimously.
- The Accounts Payable Register in the amount of was approved by consensus in the amount of \$398,146.69 and covering the period of December 14, 2021 to January 10, 2022.
- End of year financial reporting due the State of Indiana is underway and financial reports have been submitted to Financial Solutions Group for use in financial planning for 2022.
- Sills, Operations Manager, submitted the December Activity Report and requested that consideration be given to administration of vacation days and holiday pay. Matter deferred until discussion held on updating Personnel Policy.

The next Regular Meeting of Town Council is scheduled for January 24th.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President
Steven Buzzard

As _____ Member
Carrie Miller

As _____ Member
Tavis Surfus

As _____ Member
Michelle Schweikhardt