

Minutes of Regular Meeting, August 13, 2018

The Town Council of the Town of Warren met Monday, August 13, 2018 in a Regular Meeting at Assembly Hall, Council Meeting Room, 131 N. Wayne Street, in accordance with rules of Council and applicable law.

Those present were: Town Council, Julia Glessner, Steve Buzzard, Tracey Brown, Ethan Stivers: Clerk-Treasurer Marilyn Morrison; Employees, Lee Poulson, Dennis Spitler, and others.

President Glessner announced the opening of the meeting at 5:00 pm.

Minutes of the Regular Meeting of July 9, 2018 were approved as submitted.

In continuing discussion related to a house at 313 N. Matilda which had sustained fire damage, Marla Stambazze of the DCD reviewed action to date noting that the latest extension expires as of this date. The owner of the property had not completed action as required. Following discussion, Brown moved, seconded by Glessner, to extend the Order of Enforcement for an additional 30 days but required the following: A signed contract with a contractor detailing a work plan and tentative work schedule, an insurance adjustor report and proof of insurance, completion of items #11 and #12 of corrective measures cited in the Department of Community Development Report. The motion was approved unanimously noting that a report will be received at the next Regular Meeting of Council on September 10th.

Poulson updated progress on the Eleventh Street Project noting that the actual street work is scheduled to begin the week of the 20th. Submitted was an invoice, Change Order, for VTF, Contractor of the Project, for an additional \$16,795.50 for the replacement of a portion of sanitary sewer lateral of approximately 300 feet. Stivers moved, seconded by Glessner, approval of the change order.

As time restrictions exist to provide service to the Development Area, Golfa di Napoli Cheese, and acting upon advice from Attorney Hartburg, Brown moved, seconded by Buzzard to appoint Julia Glessner and Carrie Miller to the TIF District Redevelopment Commission. The motion was approved unanimously. Acting as the Town Executive, Glessner made three appointments to the Commission: Steve Buzzard, Ethan Stivers, and Tracey Brown. Also acting as Executive, Glessner appointed Brian Warpup to serve as the HCCSC School Board Representative, a move required by State Statute. The Clerk-Treasurer serves as Fiscal Officer. The Commission will oversee any financial decisions related to the Tax Increment Finance (TIF) District in which the Plant is to be located. The first meeting of the Commission is scheduled for September 10th at 4:30 PM in the Council Meeting Room.

In continuing discussion of the di Napoli Cheese Plant, the provision of utilities has been impacted by the relocation of the plant to a different section of the development area still served by the water and sewer mains but without the necessary equipment as at the original site. Also impacted has been the amount of time available to make such changes to the system as needed and to develop financial planning for the TIF District. Stivers moved, seconded by Glessner, to allow Morrison and Poulson to make any secondary decisions needed by the engineer and/or attorney to move the process along. The motion was approved unanimously. Glessner moved, seconded by Buzzard, to accept Ice Miller as the Bond Council if a TIF Bond becomes necessary. The motion was approved unanimously. The local municipal attorney, Mike Hartburg, has been notified of the process also. Timelines for publications, public hearings, and bids will be developed once final discussions are completed with the engineer for the Napoli Cheese Plant. The Town's Financial Consultant, Greg Guerrettaz of Financial Solutions Group, will meet with Clerk Treasurer on Friday, August 17th to discuss the financial aspects of the TIF District and possibility of a Bond being needed.

After contacting and holding discussions with representatives of the Indiana Department of Natural Resources, a request was made to the County Surveyor Jay Poe to inspect a logjam which is continuing to grow on the Salamonie River at Main Street Extended and offer any suggestions of who to contact for removal. Poe inspected and due to the size of the jam, recommended Tri-County Excavating be contacted to do the work as the company is working on a County Project in the area and has equipment with long enough reach. Tri-County provided a quote of \$8110 to break up the jam and remove the debris from the river. Buzzard moved, seconded by Brown, to accept the quote. In addition, Buzzard moved, seconded by Brown, to approve a CEDIT application to the County in the same amount as the river is not within the Town of Warren. The motion was approved unanimously.

It was determined by consensus that the Town would not participate in the 2018 INDOT Community Crossings grant program, construction 2019, as the current project is just now underway.

Steve Jackson, Scout Master, reported on the Scout Cabin citing the need for pest control, carpenter ants, and for possible replacement of at least one door. Poulson will check to see what is needed.

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The Warren Area Chamber sponsored Scarecrow Festival is scheduled October 26th.

Morrison submitted and reviewed the 2019 Municipal Budget. A meeting is scheduled for August 27th for state review of the budget by the Indiana Department of Local Government Finance. A public hearing is scheduled for September 10th with consideration of adoption on October 8th, both Regular Meetings of Council.

Marshal Spitler submitted the July Activity Report and a quote for the purchase of two Dell laptops for the Warren 1 and Warren 2 car units at the cost of \$1396 each. Brown moved, seconded by Buzzard, to approve the purchase. Marshal Spitler also reported on an officer pursuit by Officer Caley.

Submitted by Utility Manager Poulson was a quote in the amount of \$5,243.34 from ALTEC for cable replacements and upgrade to the Large Bucket Truck. Buzzard moved, seconded by Glessner to accept the quote. The motion was approved unanimously. A quote from VTF in the amount of \$2750 to line a manhole at 900 S and SR5 on the connection main was discussed with consideration delayed pending construction schedule. Approved by consensus was a quote for repair of the Sewer Vac Truck in the amount of \$2500 from Craigville Diesel. In addition, by consensus, Poulson was directed to begin the search for a used Sewer Vac Truck to replace the 1986 Truck currently in use. Poulson reported that approximately 1500 feet of Storm Drain needed replacement at Heritage Pointe and that a project cost would be prepared. By consensus, Council approved a request to allow two employees to be off on the same date in the utility department.

Tower Park pavilions are scheduled for repair during August.

The next meeting of Council is scheduled for September 10th, public hearing for budget.

The Accounts Payable Register was approved as submitted.

General discussion was held.

There being no further business to come before Council, the meeting was adjourned.

Submitted _____ Clerk-Treasurer
Marilyn Morrison

Town Council:

As _____ President
Julia Glessner

As _____ Member
Steve Buzzard

As _____ Member
Tracey Brown

As _____ Member
Ethan Stivers